**HERVEY BAY (Dhaanban Birrbam Djali) FAMILY FUN DAY**

***Tuesday 6th July 2021***

***Seafront Oval, Pialba***

***10am-2pm***

**Stallholder Booking Form**

This application form is to be used by interested stallholders and food and beverage vendors to apply for a stall site at the above event.

Please complete this application and return by Friday 2nd July 2021 to mark.staib@pcyc.org.au (if you have any questions please email Mark Staib from PCYC Hervey Bay or phone 0436 420 599)

Indicate with a tick which of the following relates to your product or service:

  **Stallholder – Merchandise**  **Stallholder – Service Provider**  **Stallholder – Food & Beverage**

# Applicant Details

|  |  |  |
| --- | --- | --- |
| Name:  |  | Business Name:  |
| Address:  |  |  |
| Phone:  | Mobile No:  | Fax:  |
| Website:  | ABN:  | Email:  |

##  Product / Service Description – *please include a brief description of your fun free activity*

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## Food and Beverage Vendors Only

|  |  |
| --- | --- |
| If you are supplying food, is food pre-prepared?  |  Yes  No  |
| Is food cooked on site?  |  Yes  No  |
| Is food served:  |  Hot  Cold  |
| Please provide your current council food Hygiene Licence number. *A copy must be supplied with the application and displayed on site at the even.* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  |

* *All food outlets must have at least a 20B(E) Dry Chemical Powder (or equivalent) fire extinguisher*
* *All applications must comply with current food and safety regulations*

**Site Details**

The standard site is **3 Metres x 3 Metres.** Stallholders must supply own equipment: marquees, tables and chairs etc. Please indicate below the number of sites required.

|  |  |
| --- | --- |
| Number of sites required  |   |

*Note:*

* *Please note, powered sites are not available for this event.*
* ***Steel tent pegs are NOT permitted. Plastic tent pegs may be used as an alternative.***

## Insurance

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| --- |
| Stallholders must provide proof of a Public Liability Insurance Policy for an amount of not less than $10,000,000 and note the interests of the PCYC Indigenous Programs Unit whilst conducting their activities on land controlled or the responsibility of Fraser Coast Regional Council. **Please attach a copy of your Certificate of Currency with this form.**  |
| Company Name:  | Policy Number:  |
| Expiry Date:  | Amount Insured:  |

**Declaration**

In making this application:

* I wish to apply for a stall site at the **Hervey Bay NAIDOC Family Fun Day** on **Tuesday, 6th July 2021** acknowledge that submission of this application does not guarantee a site booking
* I confirm that the information contained in this application form is correct
* I understand that stall sites are limited and applicants will be notified within 7 days of the event.

|  |  |  |
| --- | --- | --- |
|  |  |  |

 *Name Signature Date*

*Stallholder Booking Form Version 1 2021*

*I acknowledge Lesa Stagg for her efforts designing the original template of this form.*

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